



APPLICATION FORM – ‘TAIKI AKIMOTO’ 5S AWARDS COMPETITION – 2025”
(For Private & Government Organizations.)

Notes to Applicants:

- Kindly fill up the application by using computer and avoid handwriting.
- Clearly mention the address of the audit location
- Submitting 5S manual in soft format (PDF) is required for all the applicants
- Clear route map to the audit location and organization chart need to be attached by all applicants.

1. Name of Organization & Address

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2. Audit Location

Contact Person	Name	(Dr./Mr./Mrs./Ms./.....)		
	Designation			
Mailing Address				
Contact Details	Fixed Line		Mobile	
	Fax		E mail	

3. Highest-Ranking Official

Name		(Dr./Mr./Mrs./Ms./.....)		
Designation				
Mailing Address				
Contact Details	Fixed Line		Mobile	
	Fax		E mail	

4. Contact Person

Name		(Dr./Mr./Mrs./Ms./.....)		
Designation				
Mailing Address				
Contact Details	Fixed Line		Mobile	
	Fax		E mail	

5. Alternative Contact Person

Name		(Dr./Mr./Mrs./Ms./.....)		
Designation				
Mailing Address				
Contact Details	Fixed Line		Mobile	
	Fax		E mail	

6. Applicant's Status

Years of Existence of the Applicant Organization

Less than 2 years

☐

More than 2 years

☐

Previous Participations for the competition

Yes ☐

No ☐

If Yes, please mention the winning title.

Year	Winning Title		
	5S	KAIZEN	CSR

7. Registration Fees

(a) Application Fee

Non-refundable fee of Rs. 10,000/-.

Cheque ☐

Cash ☐

Bank Deposit/Transfer ☐

(Please upload the bank slip/Transfer note with the application)

(b) Competition Fee (mentioned in the Award Category)

I/We will ensure the relevant payment to be forwarded to the JASTECA Office within 7 days of such intimation.

Yes ☐

No ☐

8. Award Category

Category	(√) Fees LKR	Sector	(√)
Micro (Less than 10 employees)	<input type="checkbox"/> 25,000	Manufacturing	<input type="checkbox"/>
Small (10 to 50 employees)	<input type="checkbox"/> 30,000	Service	<input type="checkbox"/>
Medium (51 to 250 employees)	<input type="checkbox"/> 40,000	Please mention the Industry Name	
Large (Over 250 employees)	<input type="checkbox"/> 50,000		

9. Details of Applicant Organization

Number of Employees as at

1st of May 2024

Permamanent

Others

Audit Sheet (Self Evaluation) attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Organization Chart attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Route Map of Applicant attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
5S Manual attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
5S Layout Plan the areas covered for 5S attaced	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Major Function of the Applicant Organization

10. Benifits after 5S

Please indicate three (3) examples with detailed evidence how the organization/employees/the General public have been benefited after implementation of 5S concept in the organization.

1	
2	
3	

Please provide details in 5S Manual

11. Subsidiary

If applicant is a subsidiary, mention the name of the parent company

Name & Position of highest ranking official of parent company



Japan Sri Lanka
Technical & Cultural Association

Alumni of the Association for Overseas Technical Cooperations and Sustainable Partnerships
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Major functions of the Applicant Organization

12. Self-Certification Statement, Signature of the Highest-Ranking Official

I state and attest that:

- a. I have reviewed the information provided by my organization in this application.
- b. To the best of my knowledge, no untrue statement of a material fact is contained in this application and no omission of a material fact has been made in this application.
- c. I understand that at any time during Preliminary / Final Audit of Taiki Akimoto 5S Award Competition Process, if the information is found not to support eligibility, my organization will no longer receive consideration for any of the Awards and may receive only a feedback of the status of our 5S Activity at the Preliminary Audit.

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Signature of Highest-Ranking Official

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Name of Organization

.....

Date